

Colorado City Metropolitan District

Resolution 10-2018

**A RESOLUTION ADOPTING CHANGES TO THE COLORADO CITY METROPOLITAN DISTRICT'S
PERSONNEL POLICY MANUAL**

WHEREAS, it is in the best interest of the Colorado City Metropolitan District to periodically review and update its Personnel Policy; and

WHEREAS, it is in the best interest of the Colorado City Metropolitan District to stay current with changes in the Fair Labor Standards Act and other promulgated best policy practices.


NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF DIRECTORS OF THE COLORADO CITY METROPOLITAN DISTRICT:

Effective October 30, 2018, changes, additions and amendments to the Personnel Policies and Procedures shall be made as follows:

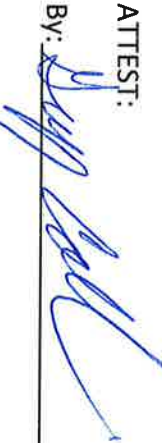
See attached Exhibit A for all redlining

PASSED AND APPROVED this 30th day of October, 2018.

COLORADO CITY METROPOLITAN DISTRICT

By: 
Terry Kraus, Chairperson

ATTEST:

By: 
Greg Collins, Secretary

other electronic device may be plugged into these outlets at any time. If the PC or terminal is plugged into a power strip, the power strip must be plugged into an isolated ground outlet and nothing else may be plugged into the same power strip. Electrical items found to be plugged in to these outlets will be evaluated and could result in unplugging the unauthorized item without notice.

7.831 Backups

The Finance department is responsible for performing nightly backups on network hosts and servers **only**. Local PC hard drives are not backed up in any way. For this reason, use of local PC hard drives for file storage is greatly discouraged. All users are required to logout of the system completely at the end of every work day. If a user has not properly logged out of the network at the time of backup, active files will not be backed up.

7.832 Physical Security

Physical security is the first layer of control to restrict access to the information systems. All associates are responsible for security within the District's offices and facilities.

7.833 Security Violations

Under **NO** circumstances are these security policies to be bypassed. All District employees have a duty to report all information regarding security violations or misuse of hardware or software to either their supervisor and / or the Finance Director immediately. *Appr.: 03-2004 3/9/04*

7.900 Possession of Weapons and Firearms

District employees must comply with all federal, state, and local firearms and weapons laws. Possession of a weapon or firearm on District Property is permitted if fully compliant with all applicable laws. The open carrying of firearms on District property is prohibited unless required by the employee's job description.