



**COLORADO CITY METROPOLITAN DISTRICT
PUBLIC NOTICE
BOARD OF DIRECTORS STUDY SESSION**

A study session for the Board of Directors of the Colorado City Metropolitan District will be held Tuesday July 25, 2023, beginning at 6:00 p.m.

1. Audit Extension

Mrs. Barron states the constant pull off her regular duties to train staff, which she shouldn't be doing for all services, except administrative, has delayed audit preparation. This has been a big factor in getting behind. In addition to finding out late information regarding ARPA.

Mrs. Barron also states that Mr. Eccher's position is to find the training and set-up for staff to attend or complete as needed, that it is not in her job description.

Board members asked if office needs more staff to complete work. Mrs. Barron expressed first current staff needs to receive more training on Neptune, Caselle and billing, prior to determining if additional staff is required.

2. Resolution 13-2023 "Driveway" Road Standards

Mr. Eccher & Mr. Elliot discussed. Mr. Eccher believes more tweaking is needed before sending to lawyer to review and determine where to add to Rules and Regulations. They both think a specific area for roads & driveways is needed. It was questioned where did Donny Schied, previous Utility Director put the road standards in the Regulations, CCAAC or where specifically?

It was questioned where to put both roads and driveways in the CCMD Rules & Regulations, as both should be here together.

3. Post Office Information Ed Rowland

See recording for full details of conversation.

Mr. Ed Rowland states he is willing to act as CCMD representative for Post Office issues at this time, as he has extensive knowledge and an existing relationship with UPSP personnel.

Mr. Rowland gave some background regarding Postal Service and possible avenues for processing correspondence to get responses. (i.e.: 1-push for response to our letter 2- request change in CCMD zip code 3-contact Senator Bobert and other politicians 4-get news involved by picketing downtown. CCMD may have to check with lawyer prior to proceeding with some of these type actions.

Mr. Rowland will be checking into some additional areas for information and will get back to CCMD with findings.

4. CCAAC Review - Bent Bros and Shavano

Bent Brothers Blvd. resident moved items off property today, July 25, 2023.

Shavano St. down on our road. Mr. Eccher called towing company, they came and picked-up last week.

Next meeting CCAAC will have lots of complaints to review.

New builds – Mr. Bob Smith can't guarantee, but hopes inspection covers everything.

COLORADO CITY METROPOLITAN DISTRICT



Neil Elliot, Chairman

ATTEST:



Sarah Hunter, Treasurer

Approved this 11th day of July 2023

These minutes are not verbatim to the meeting and should not be considered a complete record of all discussions during the meeting. For complete proceedings and statements, please refer to the video or audio recording of the meeting.



BOARD OF DIRECTORS REGULAR MEETING

A regular meeting of the Board of Directors of the Colorado City Metropolitan District will be held Tuesday July 25, 2023, beginning at 6:50 p.m.

1. CALL TO ORDER.
2. PLEDGE OF ALLEGIANCE.
3. MOMENT OF SILENT REFLECTION.
4. QUORUM CHECK

Chairperson Neil Elliot
Treasurer Sarah Hunter
Secretary/Co-Chair, Clint Gross
Director Greg Collins
Director Ray Davis - EXCUSED

Also in Attendance:

Jim Eccher, District Manager
Yvonne Barron, Finance Director
Sandi Oglesby, Reception/AR
Bob Smith for CCAAC

5. APPROVAL OF AGENDA.

Mr. Collins motions for agenda approval with the addition of Mr. Ed Rowland approved to represent CCMD for the Post Office issues. Mrs. Hunter 2nd the motion. Chairman Elliot called for vote. Motions approved with change as listed.

6. APPROVAL OF MINUTES.

Study Session July 11, 2023
Regular Meeting July 11, 2023
CCACC Minutes July 13,20, 2023

Mr. Collins motions to approve. Mrs. Hunter seconds the motion. Chairman Elliot calls for the vote. Minutes are all approved.

7. BILLS PAYABLE.

Board questioned:

1. Natural Gas usage at golf course under control? It appears ok but will have to wait for winter billing to confirm.
2. Cold Springs bill of \$255 gas charge & \$92 at plant. All checked, is heat needed, if not why gas charge? Please have re-checked for leaks.
3. Mastercard charges: Large Bill for cleaning supplies. Staff stated it is a six-month supply for Golf Course, Recreation Center and Campground, as larger order gets reduction in price.
4. Mastercard late fees: Had some issues obtaining receipts from field staff to pay bills. Board suggested having them take picture of receipt and send to admin. Office. Past fees should be gone next month. Mr. Eccher & Mrs. Barron are only ones with card, for now.

Mr. Gross motions to approve. Mr. Collins seconds the motion. Chairman Elliot calls for vote. All board members vote to pay bills as presented.

8. FINANCIAL REPORT.

See report for all items.

Financial Report now being completed is for April report, why are so far behind. Training came up again as the reason why financials not completed timely. Additionally, we have had some issues with water department getting admin. staff information timely to close the monthly general ledger. Board requests administrative staff come up with some solutions to how the Board can help fix these issues regarding training, so we can all move forward.

Mr. Barron is going to check with auditors if we can change the General Ledger to go with ADP for payroll, less cost and easy of processing timecards.

RFI not matching additional training required.

Data Water problems with Neptune, we are not getting responses. But it is part of contract to assist us. Neptune should be training new staff on product.

Assembly of a Procedure Manual with steps for each process would be beneficial, but will take time to complete.

9. OPERATIONAL REPORT.

See video or report on file for additional information.

Mr. Scott Thomas and Ms. Allison Ruiz working funding for Dam, pulling together funding through one grant with USDA and Federal Government.

a. Beckwith Dam report

GWCB awarded 328K grant for dam project. Water levels decreased since last month -- see full report on file.

b. Committee Reports Library Sign/ Clint Newsletter /Uniform Development Code/Post Office



Library Sign: Linda states this will be on hold for at least a year.

Newsletter: Clint Gross will have completed by Wed. or Thu morning at latest.

Uniform Development Code: Mr. Elliot stated that Mr. Terry Kraus is the Chairman at UCD

Post Office: Already discussed in Study Session.

10. READING BY CHAIRPERSON OF THE STATEMENT OF CONDUCT AND Demeanor.
11. CITIZENS INPUT: – N/A
12. ATTORNEYS REPORT: - N/A
13. AGENDA ITEMS:

Audit Extension

Discussion/Action

Mr. Collins motioned to extend Audit until September 30, 2023, and have Chairman Elliot sign extension letter. Mr. Gross seconded the motion. Vote was called. Motion approved.

Adding discussion to have Mr. Rowland act on behalf of CCMD regarding Post Office as New Business Item.

Mr. Collins motions to have added. Mr. Gross seconds motion. Vote called. All Board Members approved motion.

CCACC:

Discussion/Action

A. New Construction:

1. 3809 East Jefferson Blvd House

Mr. Collins motions to approve house new construction. Mr. Gross seconds the motion. Chairman Elliot calls for vote. All board members approved.

2. 5252 Cuerno Verde Blvd Garage

Mr. Collins motions to approve new garage build at location. Mr. Gross seconds the motion. Chairman Elliot calls for vote. All board members approved.

B. Actions

- a. 0 First Letters
- b. 0 Second letters
- c. 0 Third letters
- d. 0 Unauthorized Structure

Mr. Elliot inquired of Mr. Bob Smith about status of all letters from past meeting. Letters sent. But the Small Claims action for Mr. Coffee (?) has not moved forward, was waiting for authority. Board stated that they authorized CCAAC at last meeting to move forward on this action,

14. OLD BUSINESS. Applewood Park/ Duell well / road resolution

Applewood Park: Josh has received estimates for fences, reviewing submittals.

Duell Well: Message sent to Tom at Dea, no response received at this time.

Road Resolution: Leaving on list as reminder for us to complete as action item at later date. Mr. Eccher to get with Mr. Elliot to submit to attorney, requesting clarification on where to put in Regulations & Bylaws, as just Roads & Driveways for future development.

15. NEW BUSINESS: N/A

Mr. Gross motioned to have Ed Rowland act as representative for CCMD regarding Post Office. Mrs. Hunter seconded the motion. Vote was called. All Board Members approved motion.

16. CORRESPONDENCE.

17. EXECUTIVE SESSION:

18. ADJOURNMENT.

Reminder: Valley 1st days on Saturday, July 29th at Greenhorn Valley Park with activities, vendors and food.

Mr. Collins motioned to adjourn the regular meeting. Mrs. Hunter seconded the motion. Chairman Elliot adjourned the regular meeting at 7:38 p.m.



Neil Elliot, Chairman

ATTEST:



Sarah Hunter, Treasurer

Approved this 11th day of July 2023

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