



**COLORADO CITY METROPOLITAN DISTRICT  
PUBLIC NOTICE  
BOARD OF DIRECTORS STUDY SESSION AMENDED**

A study session for the Board of Directors of the Colorado City Metropolitan District will be held Tuesday December 12, 2023, beginning at 6:00 p.m.

1. Presentation from Scott Thomas CRWA increases will review in Public Hearing/ **CANCELLED**

Set-up meeting with Scott Thomas, possibly Monday Dec 18 during day or 6 p.m.

2. EIAF motion to have Manager apply for Grant.

Dola/Energy Grant motion from Board required to move forward.  
This \$1M grant can be used as matching for the \$13M Grant from USDA.

3. Pick a color for the paint on the tanks.

Mr. Eccher & Mr. Bailey both stated that paint color needed to be a lighter tone. Mr. Eccher suggested the color "Tanner" as not white, but light tan color.

Also update on tanks: #2 has been sand blasted, ready for painting.

Talley up & drained – ready for testing. The line break slowed the process.

4. GMS Invoice 13 & Swedish Industrial Pay 2

Have Ken White come down & explain. Observation additional dollars at approx. 10k now. We are using the 10% contingency now, almost gone. Justification will be required for additional observation costs by contractor per the Board, as already seems high.

5. USDA and WSRF funding and update

Received two USDA applications, one application for DAF. Mr. Eccher and Nate Jacobs from NOCO Engineering are working on completing.

P&N needed. To be completed by the State prior to submittal. Could help, if get both, to reduce our costs by the 20% left that from the original grant.



Meeting CDPHE went well. Scott Thomas stated we need to slow down on the filing process.

Scott/Nate/Daniel (Jr. Lawyer) all helping with grant application. Also, they are helping with the January meeting presentation.

The board will need to approve moving forward with the grant & adding increases to customer to cover costs.

6. Neil discussion of Board member pay.

Chairman Elliot thinks pay only for Regular Meetings at current rate of \$2400 annum at \$100 per meeting, Special meetings are \$50. But proposed board members do not get paid for Special Meetings throughout the year. It was suggested maybe put those funds in a Special Assistance Fund for citizens, write off as donations.

To be discussed in the new year when all board members are present.

7. Review of TAP Agreement

Review the contract for Tap purchaser. Have to review a little more for changes needed.

8. Review of CCAAC

One new construction on Waco Mish

9. READING BY CHAIRPERSON OF THE STATEMENT OF CONDUCT AND Demeanor.


10. CITIZENS INPUT



COLORADO CITY METROPOLITAN DISTRICT

  
\_\_\_\_\_  
Niel Elliott, Chairman

ATTEST:

  
\_\_\_\_\_  
Sarah Hunter, Board Member  
Approved this 9 day of January 2024

These minutes are not verbatim to the meeting and should not be considered a complete record of all discussions during the meeting. For complete proceedings and statements, please refer to the video or audio recording of the meeting.



## BOARD OF DIRECTORS REGULAR MEETING AMENDED

A regular meeting of the Board of Directors of the Colorado City Metropolitan District will be held Tuesday December 12, 2023, beginning at 6:40 p.m.

1. CALLED TO ORDER.
2. PLEDGE OF ALLEGIANCE.
3. MOMENT OF SILENT REFLECTION.
4. QUORUM CHECK

Chairperson Neil Elliot  
Treasurer Sarah Hunter  
Secretary/Co-Chair, Clint Gross  
Director Greg Collins  
Director Ray Davis - Excused

Also in Attendance:

Jim Eccher, District Manager  
Yvonne Barron, Finance Director – on Zoom  
Sandi Oglesby, Reception/AR  
Gary Golladay & Greg Bailey – Water/Sewer  
Terry Kraus – Newspaper - No

5. APPROVAL OF THE AGENDA.

Mr. Collins motions to approve the agenda. Mrs. Hunter seconded the motion. Vote called. All board members present approved.

6. PUBLIC Hearing: **Rate Increase for Water and Sewer**

Continue to Monday, December 18<sup>th</sup> at 6 p.m. to discuss rates for water/sewer rate increases.



7. PUBLIC HEARING: **USDA and WSRF Drinking Water Project No.161260 D-Q moved to January 30 Meeting**

Will repost with NOCO engineering to go through the project and costs.

8. APPROVAL OF MINUTES.

Study Session	November 28, 2023
Regular Meeting	November 28, 2023
CCACC Minutes	November 28,2023

Mr. Gross motions to approve above listed meeting minutes. Mr. Collins seconded the motion. Vote called. All board members present approved.

9. **BILLS PAYABLE.**

Questions regarding returned checks & over limit fee (re payment back to customer)

CCMD is currently over budget, notifying the Board that a Budget Amendment must be completed. CCMD should always have six months of funds in reserve for continued operating expenses. The IT for the plants has caused some of the issues as components have gone out. Had to take a loan from sewer plant with budget amendment. Currently funds coming out of reserves for DAP expenses.

The board asked what is our current reserves? Mrs. Barron was unsure at this time.

Depreciation account (reserve) is for breakdowns.

Budget Amendment must be completed and approved prior to January 31, 2024.

Test samples going to Pueblo and Denver cost a lot and take a lot of time. A new full-time position for testing will help, as this would be their main job: testing and samples.

Mr. Collins motions to pay bills. Mr. Collins seconded the motion. Vote called. All board members present approved.

10. **FINANCIAL REPORT.**

N/A



11. OPERATIONAL REPORT. - See full report posted online.

CCMD received 13K for LEAP customers this past year.

Admin. has not been able to close the monthly ledger due to not getting information timely from field staff.

Yearend training needed for W2, close out of year, etc.

Ongoing training for payroll, AOS, tax forms for new staff

Gathering information and had meetings with three companies to outsource payroll next year. Probably around March 2024. Company: ADP possibly the best for payroll for our needs.

Report from Parks & Recreation and Golf Course attached and on file.

a. Beckwith Dam report – full report on file.

Lake at 13.7 feet

Tagging of water tanks to district 70 – or whoever does it is costly.  
Had to recalibrate four times in the past few weeks.

b. Committee Reports Sarah Newsletter / Budget Committee.

Sarah to complete by December 28

Budget committee- need final numbers on Monday.

11. **ATTORNEY Report: None**

Confidential order and enforcement order for Board. Do we have right to Appeal? State willing to accept appeal. Board to look at if we should submit an appeal.

13. AGENDA ITEMS:

**Board directive on DOLA 1 million Dollar grant EIAF Funding**

**Discussion/Action**

Mr. Collins motions for the District Manager to submit paperwork for this grant. Mrs. Hunter seconded the motion. Vote called. All board members present approved.



**Rate Increases for Water, and Sewer**

**Discussion/Action**

Discussion is to table until Public Hearing Meeting on Monday December 18 at 6 p.m.

**Color for Tanks**

**Discussion/Action**

Mr. Collins motions to approve the color "Tannery" for painting of the tanks. Mrs. Hunter seconds the motion. Vote called. All board members present approve.

**GMS Invoice 13 & Swedish Coatings**

**Discussion/Action**

Mr. Gross motions to pay invoices to GMS & Swedish Coatings. Mrs. Hunter seconds the motion. Vote called. Three board members present voted yes. Chairman Elliot voted no. Motion approved.

**Board Pay**

**Discussion/Action**

Motion is tabled until all Board members are present for the vote. It is expressed that some like the idea of the funds going to a customer assistance fund.

**CCACC:**

**Discussion/Action**

A. New Construction:

1. 6155 Waco Mish House

Mr. Collins motions approval of new construction on Waco Mish pending the CCAAC application sheet signed and input in folder. Mrs. Hunter seconded the motion. Vote called. Three board members present voted yes. Chairman Elliot voted no. Motion approved.

B. Actions

- a.  First Letters
- b.  Second letters
- c.  Third letters
- d.  Unauthorized Structure



14. OLD BUSINESS. road resolution. Still on hold.

CCMD has been discussing an additional position for training coordinator, cannot be Terry Kraus as was on the Board in the past two years and not his field of expertise. Chairman Elliot stated we will revisit this item at later date.

Status of the Website? Mr. Eccher has meeting set for December 13, 2023.

15. NEW BUSINESS:

Questions regarding Stewart Ranch & the 8" water line (not tap) whole line. Only 4 residents -125 bank pressure. Cost of giving them free water for years & continuing vs cost of below work. Losing a lot of "free" water to this location.

Cut in 3 valves (cost?) & fire plugs- need 1 new valve & meter (4" or 6" meter-have in stock). How long to complete job? Mr. Golladay predicts possibly a full week of work.

We could then sell them outside water at a higher cost.

Timeline to do & get parts/valves? Quotes for work. Would like to move forward with the project in March/April 2024 if the price is reasonable.

The Board directs the District Manager to get bids vs our crew by January 9<sup>th</sup> meeting.

Mr. Eccher asked: Can we cancel December 26<sup>th</sup> Board Meeting unless required? Yes, cancel at this time.

Question from Mr. Eccher to the Board: Can we increase the gift cards for staff for the Year End Bonus to \$150 each from \$100, as CCMD did not have any other functions throughout the year for staff? Board Members all stated yes.

16. CORRESPONDENCE – N/A

17. EXECUTIVE SESSION:







18. ADJOURNMENT.

Mr. Collins motioned to adjourn. Mr. Gross seconded the motion. Meeting adjourned at 8:53 p.m.

COLORADO CITY METROPOLITAN DISTRICT

  
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Niel Elliott, Chairman

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